

Visits of IPB delegations

April 2016

Agenda for the IPB delegations' visits:

- ✓ Visit to the Partner HEIs' Campus and facilities;
- ✓ Meetings with professors and staff in charge with the ICM project at the Partner HEI:
 - a) briefing on the ongoing mobility of ICM students at IPB;
 - b) meetings with current co-supervisors;
 - c) testing video conference with IPB;
- ✓ Meetings with professors and researchers in the area(s) of the ICM project:
 - a) presenting the research interests of IPB professors;
 - b) promoting and planning future shared work plans for master thesis and/or bachelor final projects;
- ✓ Seminars for students and teachers (optional);
- ✓ Meetings with students (and professors and staff):
 - a) promoting the IPB and the ICM project;
 - b) introducing the 2016/2017 students' application process (together with the ICM Partner).

Calendar for the 2016/2017 ICM project:

- ✓ **April 2016:** The IPB delegations visit the Partner HEIs and start the students' application process for 2016/2017.
- ✓ **May 2016:** The Partner HEIs select the students, according to the pre-requisites for double diploma projects. **DEADLINE FOR LIST OF THE SELECTED STUDENTS: 03 June 2016**
- ✓ **June-July 2016:** the Partner HEI send the transcript of records of the selected students. The learning agreements are signed by the selected students, Partner HEI and IPB. For DD mobility, the previous academic record is recognized at this stage at IPB. For DD master projects, the research work plan and the supervisors at both Partner HEI and IPB are defined. Assistance on visa, housing, and insurance is given by IPB's IRO.
- ✓ **September 2016:** the ICM students arrive at the IPB for a mobility period of at least 10 months and following the signed learning agreements.

Selection of Students at Partner HEI:

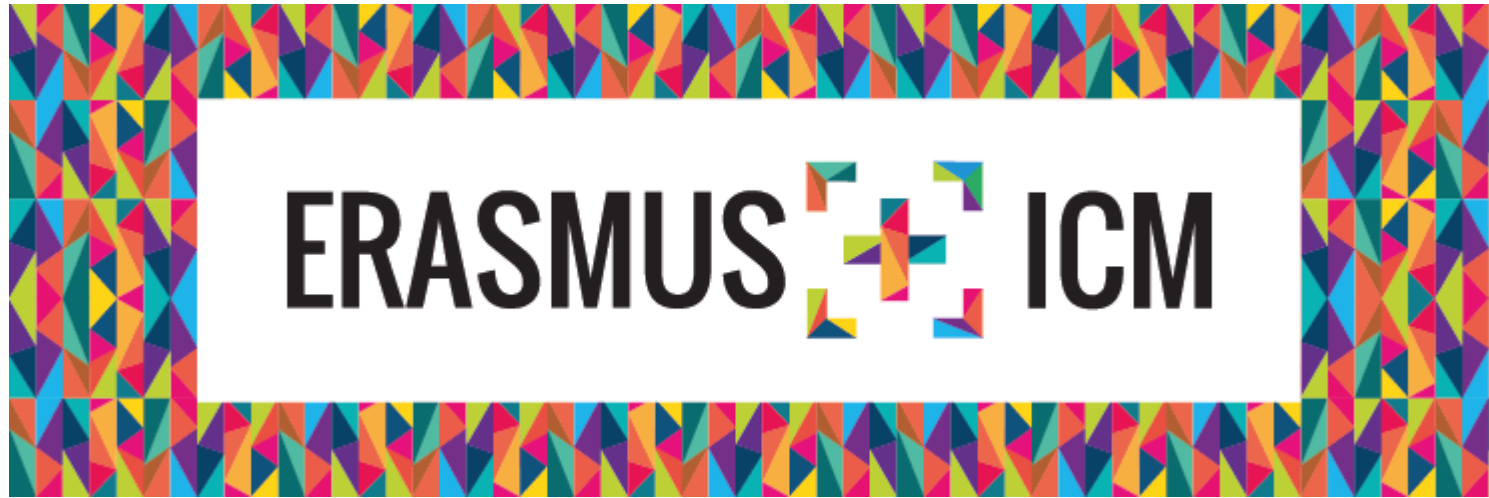
- ✓ Partner HEIs select the students according to a transparent and documented process, following the prerequisites agreed by both institutions. Students should:
 - a) be enrolled in the sending HEI in the **area** and study cycle defined in the agreement;
 - b) have finished the number of **curricular years and credits** requested for mobility, mainly for DD programmes;
 - c) be **proficient in** Portuguese or **English** (B2 level).

The student **curriculum**, the **academic record**, and the **motivation** for mobility are valued in the selection process.

Students from disadvantaged backgrounds or with special needs are encouraged to participate. IPB Campus is being adapted to special needs students and a tutor is chosen during his/her stay at IPB.



IPB Erasmus+ ICM project: www.ipb.pt/icm
International Credit Mobility with Partner Countries



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